



**BUDGET COMMITTEE MEETING  
MINUTES  
May 26, 2004, 3:00 P.M.  
5<sup>th</sup> Floor Large Conference Room, City Hall**

Present: Commissioners Brewer, Corral, Quinto, and Gardner

Absent: None

Chairman Brewer called the meeting to order at 3:20 p.m.

**Public Comments**

There were no public comments.

**Organization of Budget Report**

A. Comments under this topic were given under the Budget Process, Item 4 on the agenda.

**Budget Process**

- A. Cindie Doke from the Office of Management and Budget gave a presentation about the overall budget process and the organization of the budget.
  - 1. Ms. Doke handed out budget books to all committee members and a pamphlet titled "Budget in Brief."
- B. Upcoming important dates are June 8 where the City Manager's Department gets its review by the City Council and June 15 when the overall budget is approved by the City Council.

**Discuss CPRC Proposed Budget for FY 2004/2005**

- A. Commissioners discussed the fact that non-personnel budget money can be moved around from one account to another within the non-personnel section of the CPRC budget.

**NACOLE Conference**

- A. The Budget Committee members agreed to take the lead in coordinating attendance at the annual NACOLE Conference in Chicago.
  - 1. Agreed to find out how many commissioners were interested in going.

### **Coordination with the Outreach Committee**

- A. When the Outreach Committee had a program or item that had budgetary implications, Commissioner Gardner who, as Chairman of the Commission is an ex-officio member of both committees, would act as a liaison between the two committees.

### **Monthly Meeting Schedule**

- A. The committee decided to hold their regular monthly meetings at 3 PM on the fourth Wednesday of each month at a location to be announced each month.

The Committee adjourned at 3:55 p.m.

Respectfully submitted,

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DON WILLIAMS  
Executive Director